

KHARAGPUR COLLEGE KHARAGPUR

P.O. – Inda, Kharagpur Dist.: Paschim Medinipur, West Bengal, PIN- 721305.

Minutes/ Resolution of the meeting regarding all students' grievances during the Academic vear 2022-23

Student Grievances Redressal Cell

2022-2023

Grievance through online mode (individual email to sgckgpcol@gmail.com) and offline mode (letter handed over to the In-charge Morning Shift)

Photocopy of the notice of the Cell for the meeting on 15/12/2022

Kharagpur College Students Grievance Redressal Cell Notice 08/12/2022 A meeting of the Students' Grievances Redressal Cell will be held on 15/12/2022, 2-00 pm at PCR to discuss some letters of grievances of the students. All the members are requested to be present in the meeting at proper time. Debasish Aich Principal Convenor Members: 1. Principal Prof. (Dr.) Tapan Kumar Pal
 Dr. Bimal Krishna Das 4. Prof. Rabindranath Changdar 5. Prof. Sujit Mandal 6. In-charge Morning Shift 8. Coordinator, IQAC 9. Prof. Udita Bhattacharya V 10. Prof. Mahanga Singh Le 11. Prof. Rakhal Chandra Bhunia Chie 12. Dr. Sangita Chakraborty 13. Sri Abhijit Pradhan A Posedham 14. Sri Subhas Chandra De



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Photocopy of the proceedings and resolutions of the meeting of the Cell held on 15/12/2022.

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	Meeting of the S. G. R. Cell Page: Date: 1
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-1	WOOD Presum
2-	BXX 96 15 [XII] 2022
3	Smy 15/12/2022.
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5.	Clair Ai 18/1422
6.	
7.	A. Pacacla 15/12/97 Bhis 15/12/21
8.	15/1/22
	udili Bhallachaonge 15/12/22
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	The can be categorised as: likelion like largers. To repair/continuel tollets at different positions of the largers.
	To repair the witer supply system of Library in eight thought. To increase books in BA herval course in library within
	To increase books, ont by hourses course, in consig
	To clear the emissiones surroundings of open treative
-	I had assigned for will take proper steps to meet the
	Rosalved has principal the will take proper stops to weet the
	grievances. 2 Some to let have already been kild and others have been
	O Some toilet have already been wild and others have been repaired. These will be opened for use soon.
	Illhe Lungard took Albrews
	@ Books of DA. General Course will be increased inthe labrary as early expossible.
	as early as point
	1) water supply system in the library has been already
	repaired.
-	@ student will be informed about the steps.
_ 7	Callet:
0 - 3600	

E-mail: kharagpurcollege@gmail.com

Website: www.kharagpurcollege.ac.in



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Extract of the proceedings and resolutions of the meeting of the Cell held on 15/12/2022.

Members Present

- 1. Bimal Krishna Das
- 2. Sukla Mandal Saha
- 3. Rabindranath Changdar
- 4. Debasish Aich
- 5. Abhijit Pradhan
- 6. Rakhal Chandra Bhunia
- 7. Jyotirmoy Pramanik
- 8. Udita Bhattacharya

Discussed the grievances informed through letters of the student. These can be categorized as:

- 1) To repair / construct toilets at different locations of the campus.
- 2) To repair the water supply system of library.
- 3) To increase books of BA General Course in English and Bengali medium.
- 4) To clean the surroundings of open theater.

Resolved that the principal will take proper steps to meet the grievances.

- 1) Some toilets have already been built and other have been repaired. These will be opened for use soon.
- 2) Books of BA General Course will be increased in the library as early as possible.
- 3) Water supply system in the library has been already repaired.
- 4) Students will be informed about the steps.



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The letters of grievances submitted by the students between 09/12/2022 and 15/12/2022 in online and offline mode were discussed and some discissions have been taken in the meeting of the Cell on 15/12/2023. Those letters of grievances and the compliance of the resolutions of the meeting held on 15/12/2023 have been considered in a meeting of the Cell on 20/01/2023. It was reported that the discissions taken in the meeting held on 15/12/2023 were implemented. However, physical verification of the cell suggested that the drinking water purifier mentioned in the grievance letter of 15/12/2022, which was repaired already, requires minor repair again. And the LED light near the drinking water purifier should be checked or replaced since it was not functioning properly.

The photocopies of the notice of the meeting held on 20/01/2023 and the proceedings & resolutions of the meeting are given in the following two pages.



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2022-2023

Grievance through online mode (individual email to sgckgpcol@gmail.com) and offline mode (letter handed over to the In-charge Morning Shift)

Photocopy of the notice for the meeting of the Cell held on 20/01/2023

Kharagpur College Students Grievance Redressal Cell Notice 19/01/2023 A meeting of the Students' Grievances Redressal Cell will be held on 20/01/2023, 2-00 pm at Principal's chamber to discuss some letters of grievances of the students. All the members are requested to be present in the meeting at proper time. Ilain bi Principal Members: 1. Principal 2. Prof. (Dr.) Tapan Kumar Pal
3. Dr. Bimal Krishna Das Baccas 19 61)23
4. Prof. Rabindranath Changdar 6. Dr. Sukla Mandal Saha (In-charge Morning Shift) Scrope 3 5. Prof. Sujit Mandal 7. Prof. Mahadeb Mukherjee (Burser) 8. Jyotirmay Pramanik (Coordinator, IQAC) 9. Prof. Udita Bhattacharya
10. Prof. Mahanga Singh H. S. A. 6 1. 3 20 11. Prof. Rakhal Chandra Bhunia (Disco) 12 12. Dr. Sangita Chakraborty 13. Sri Abhijit Pradhan



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2022-2023

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Photocopy of the proceedings & resolution of the meeting of the Cell held on 20/01/2023.

	Members Present
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-	3. Rn 20.1.23 4. Rawhal caandra Bhuine 20/01/23
	4. Reushal Chandra Bhirine 20/01/28
	381272.01.23
	6 BKDab 20.01.23
	7. Selain An 20/1/2)
	8. Hicigl
	9.
	10.
	Reported that all the tarks taken; in the meeting on idealse have been comp
	A letter, dated (received by Principal) 15/12/2022, of Students regarding pro in water purifier of Central Library has been discussed Perobet
	O Light water supply will be restored as early as parible.
	2) Convener will regner the Principal to take steps.



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Student Grievances Women Cell

2022-2023

Women's Cell

2022-2023

Grievance through offline mode (letter handed over to the convener, Women's Cell)

On 03/08/2022 a grievance letter signed by 15 female students was received by the convener, Women's Cell. The grievance was related to the nonfunctioning of the pad vending machine of the Girls' Common Room.

The Cell instantly issued a notice for a meeting of the Cell which was held on 05/08/2022. The Cell resolved in the meeting to request the principal to install a new Pad Vending Machine. After request of the Women's Cell, the principal arranged to install a new pad vending machine in the Girls' Common Room. The pad vending machine was installed within about two months.

The photocopies of the grievance letter, notice, proceedings & resolution of the meeting of the Women's cell are given in the following 3 pages.



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Student Grievances Women Cell

Women's Cell

2022-2023

Grievance through offline mode (letter handed over to the convener, Women's Cell)

Photocopy of the Notice of the Women's Cell dated 03/08/2022 for meeting on 05/08/2022.

Notice

Women Cell

Kharagpur College

A meeting of the Women Cell, Kharagpur College, will be held on 05.08.22 at 1:00 pm in the PCR. All the members of Women Cell are requested to attend the meeting positively.

Agenda:

1. Discussion about the non-functional pad vending machine located in girls' common room, complain received from our girls' students.

> Women Cell Kharagpur College

1. Poulami Talukdar 2. Rekha Anth 3. Moeumili Charenbart. 4. Debjimi pajumder 5. Kuheli Framanik



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Student Grievances Women Cell

Women's Cell

2022-2023

Grievance through offline mode (letter handed over to the convener, Women's Cell)

Photocopy of the proceedings & resolution of the meeting of the Women's Cell dated held on 05/08/2022.

Resolution of Meeting dated on 05.08.22

Women Cell

On 03.08.22 after receiving complaints from some of our girl students regarding non-functioning pad vending machines in girls' common room, a meeting was held with the members of women's cell at PCR on 05.08.22 where we discussed the matter and decided to place this issue to our Principal. We request him to resolve this issue as soon as possible. Moreover, we will propose to the Principal to install new machines in the girls' common room so that the students do not face any difficulties related to pad vending machine.

Halundar Converence Cell College Women agpur College Kharragpur