



KHARAGPUR COLLEGE

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P.O. – Inda, Kharagpur
Dist.: Paschim Medinipur, West Bengal, PIN- 721305.

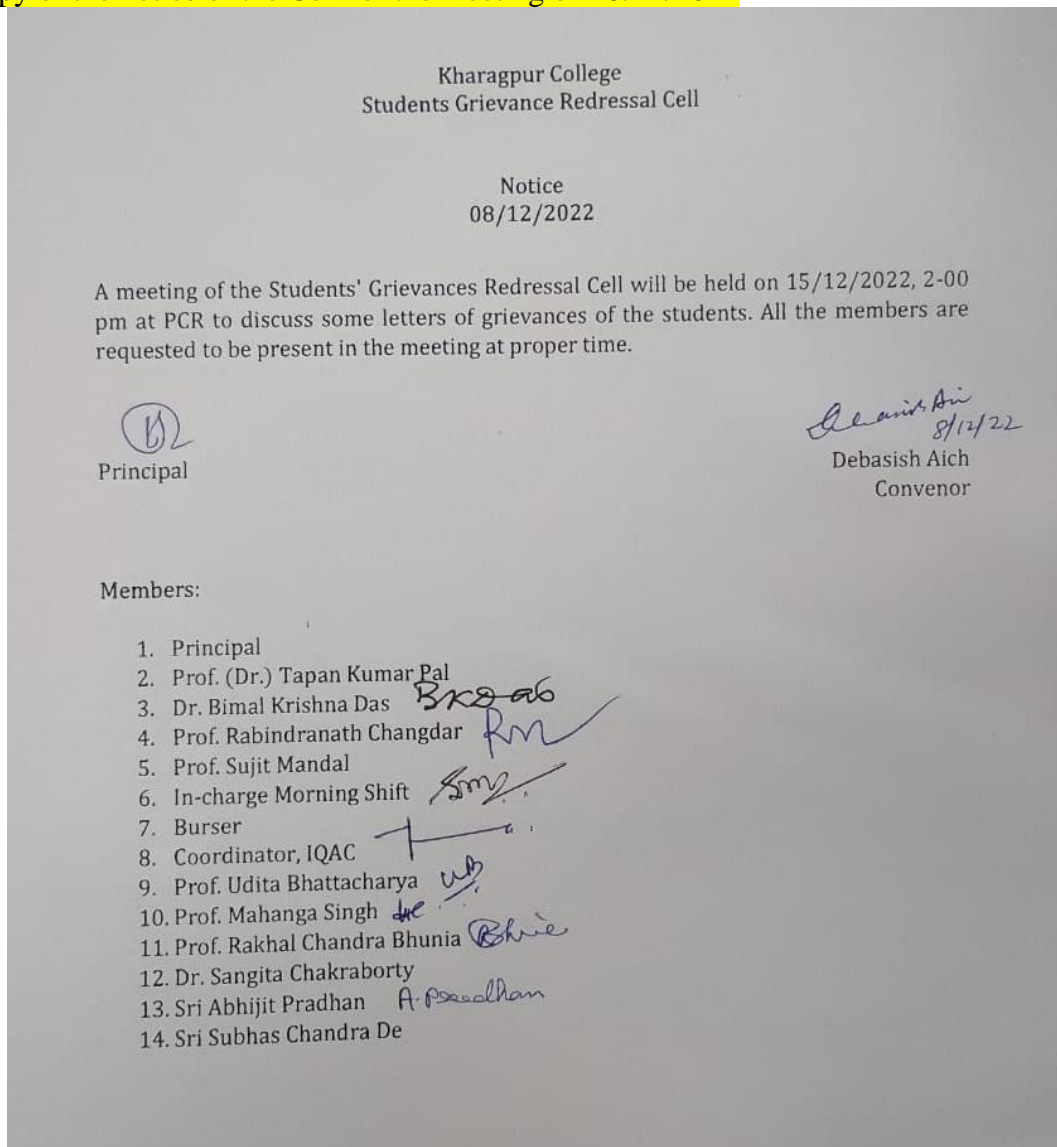
Minutes/ Resolution of the meeting regarding all students' grievances during the Academic year 2022-23

Student Grievances Redressal Cell

2022-2023

Grievance through online mode (individual email to sgckgpcol@gmail.com) and offline mode (letter handed over to the In-charge Morning Shift)

Photocopy of the notice of the Cell for the meeting on 15/12/2022





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Photocopy of the proceedings and resolutions of the meeting of the Cell held on 15/12/2022.

Meeting of the S.G.R. Cell
on 15/12/22

Page: / /
Date: / /

Members present

- 1.
2. BK Das 15/12/2022
3. Sanyal 15/12/2022
4. K. M. 15.12.22
5. Debnath 15/12/22
6. A. Das 15/12/22
7. Bhowmik 15/12/22
8. T. 15/12/22
9. Udita Akhatacharya 15/12/22

Discussed the grievances informed through letters of the students.
These can be categorized as:

- ① To repair/construct toilets at different ^{locations} positions of the campus
- ② To repair the water supply system of Library
- ③ To increase books of BA General Course ^{in English & Bengali} in Library
- ④ To clean the environment surrounding of open theatre.

Resolved that principal sir will take proper steps to meet the grievances.

- ① Some toilets have already been built and others have been repaired. These will be opened for use soon.
- ② Books of BA. General Course will be increased in the library as early as possible.
- ③ water supply system in the library has been already repaired.
- ④ student will be informed about the steps.

Toilet:



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Extract of the proceedings and resolutions of the meeting of the Cell held on 15/12/2022.

Members Present

1. Bimal Krishna Das
2. Sukla Mandal Saha
3. Rabindranath Changdar
4. Debasish Aich
5. Abhijit Pradhan
6. Rakhil Chandra Bhunia
7. Jyotirmoy Pramanik
8. Uditā Bhattacharya

Discussed the grievances informed through letters of the student. These can be categorized as:

- 1) To repair / construct toilets at different locations of the campus.
- 2) To repair the water supply system of library.
- 3) To increase books of BA General Course in English and Bengali medium.
- 4) To clean the surroundings of open theater.

Resolved that the principal will take proper steps to meet the grievances.

- 1) Some toilets have already been built and other have been repaired. These will be opened for use soon.
- 2) Books of BA General Course will be increased in the library as early as possible.
- 3) Water supply system in the library has been already repaired.
- 4) Students will be informed about the steps.



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The letters of grievances submitted by the students between 09/12/2022 and 15/12/2022 in online and offline mode were discussed and some discussions have been taken in the meeting of the Cell on 15/12/2023. Those letters of grievances and the compliance of the resolutions of the meeting held on 15/12/2023 have been considered in a **meeting of the Cell on 20/01/2023**. It was reported that the discussions taken in the meeting held on 15/12/2023 were implemented. However, physical verification of the cell suggested that the drinking water purifier mentioned in the grievance letter of 15/12/2022, which was repaired already, requires minor repair again. And the LED light near the drinking water purifier should be checked or replaced since it was not functioning properly.

The photocopies of the notice of the meeting held on 20/01/2023 and the proceedings & resolutions of the meeting are given in the following two pages.



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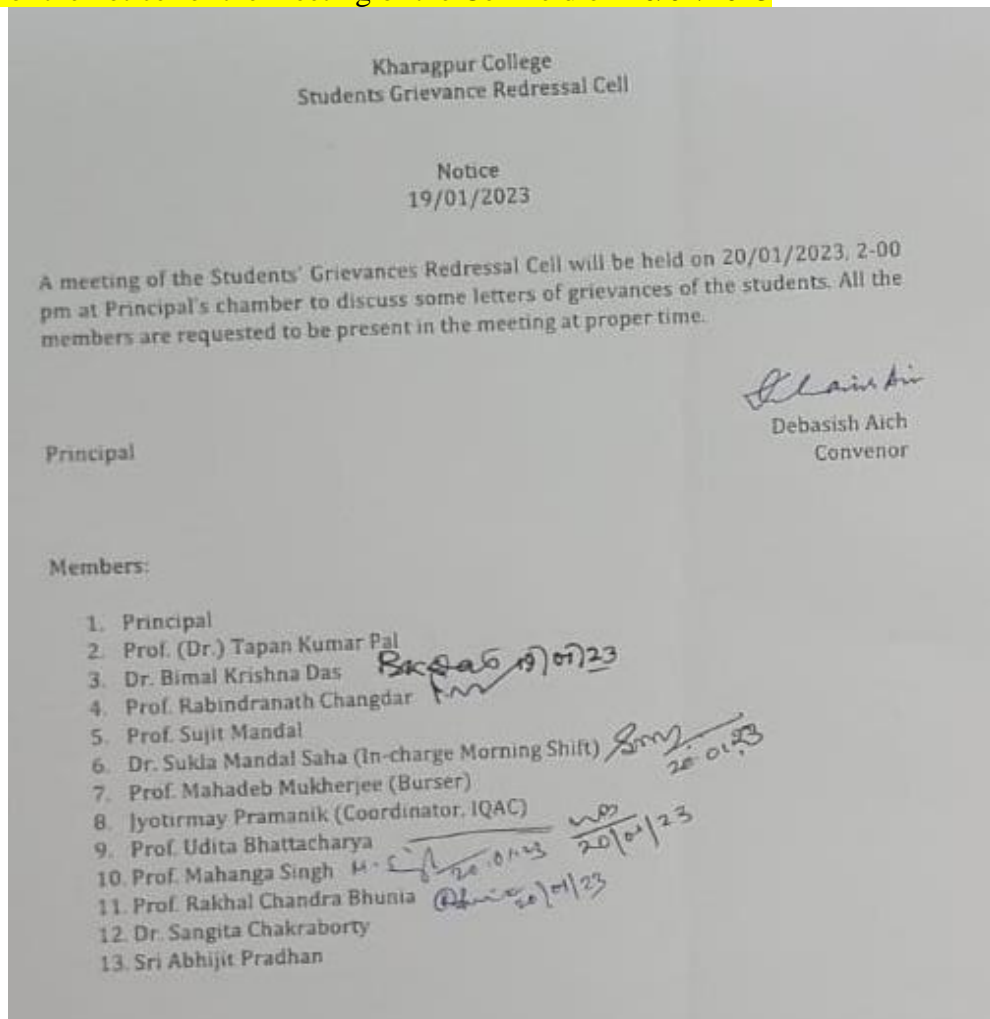
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Student Grievances Redressal Cell

2022-2023

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Photocopy of the notice for the meeting of the Cell held on 20/01/2023





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Photocopy of the proceedings & resolution of the meeting of the Cell held on 20/01/2023.

Meeting of the Students' Grievance Redressal Cell on 20/01/2023

Page: _____
Date: 1 / 1

Members Present

- 1.
2. Uditā Bhattacharya. 20/01/23
3. ~~Rm~~ 20.1.23
4. Ranhal chandra Bhowmik 20/01/23
5. ~~Sony~~ 20.01.23
6. ~~BK Das~~ 20.01.23
7. ~~Belamir~~ 20/1/23
8. H. C. ~~gl~~
- 9.
- 10.

Reported that all the tasks taken in the meeting on 15/12/22 have been completed. A letter, dated (received by Principal) 15/12/2022, of Students regarding problem in water purifier of Central library has been discussed. Resolution:

- ① Light of water supply will be restored as early as possible.
- ② Convener will request the Principal to take steps.



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Minutes/ Resolution of the meeting regarding all students' grievances during the Academic year 2022-23

Student Grievances Women Cell

2022-2023

Women's Cell

2022-2023

Grievance through offline mode ([letter handed over to the convener, Women's Cell](#))

On 03/08/2022 a grievance letter signed by 15 female students was received by the convener, Women's Cell. The grievance was related to the nonfunctioning of the pad vending machine of the Girls' Common Room.

The Cell instantly issued a notice for a meeting of the Cell which was held on 05/08/2022. The Cell resolved in the meeting to request the principal to install a new Pad Vending Machine. After request of the Women's Cell, the principal arranged to install a new pad vending machine in the Girls' Common Room. The pad vending machine was installed within about two months.

The photocopies of the grievance letter, notice, proceedings & resolution of the meeting of the Women's cell are given in the following 3 pages.



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Student Grievances Women Cell

Women's Cell

2022-2023

Grievance through offline mode ([letter handed over to the convener, Women's Cell](#))

[Photocopy of the Notice of the Women's Cell dated 03/08/2022 for meeting on 05/08/2022.](#)

Notice

Women Cell

Kharagpur College

A meeting of the Women Cell, Kharagpur College, will be held on 05.08.22 at 1:00 pm in the PCR. All the members of Women Cell are requested to attend the meeting positively.

Agenda:

1. Discussion about the non-functional pad vending machine located in girls' common room, complain received from our girls' students.

Salukdar
3/8/22
Convener
Women Cell
Kharagpur College

Members Present:

1. Poulomi Talukdar
2. Rekha Das
3. Moeniki Chakrabarti
4. Debjani Majumdar
5. Ruheli Banerjee



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Student Grievances Women Cell

Women's Cell

2022-2023

Grievance through offline mode ([letter handed over to the convener, Women's Cell](#))

[Photocopy of the proceedings & resolution of the meeting of the Women's Cell dated held on 05/08/2022.](#)

Resolution of Meeting dated on 05.08.22

Women Cell

On 03.08.22 after receiving complaints from some of our girl students regarding non-functioning pad vending machines in girls' common room, a meeting was held with the members of women's cell at PCR on 05.08.22 where we discussed the matter and decided to place this issue to our Principal. We request him to resolve this issue as soon as possible. Moreover, we will propose to the Principal to install new machines in the girls' common room so that the students do not face any difficulties related to pad vending machine.

Salundar
Convener
Women's Cell
Kharagpur College